



ADVANCED RECERTIFICATION APPLICATION
PRINT IN BLOCK LETTERS

Table with 2 columns: NCEA RECERTIFICATION CANDIDATE NAME: and CERTIFICATION ID NUMBER:; Office use only NEW EXP. DATE:

Company Name:
Address:
City: State:
Zip + 4 Country:
Email:
Web:
Tel Day: Fax:



(NEED HELP? Go to www.nceacertified.org – COA Continuing Education – Recertifying & Lifetime Award)

1. Candidate must have one of the following:

- a) Current ESTHETICIAN or MASTER LICENSE (Attach copy)
b) Current COSMETOLOGY LICENSE (attach copy)
c) LICENSED PROFESSIONAL (attach copy)
d) OTHER PROFESSIONAL with Recertification Recommendation

Note: Some state licenses do not allow you to copy them. You will need to provide a notarized document.

- 2. Current CPR/AED/First Aid Certification. (attach copy)
3. Current NCEA Individual Membership Certificate. (attach copy)
4. NCEA Certified Credential Certificate. (attach copy)
5. Current Proof of Insurance Certificate.\* (attach copy)

\* Not currently working with clients? Attach Statement of Professional Insurance

- 6. Two (2) passport size professional photos. Print your full name on back of both photos.

7. Advanced Study Section (attach Knowledge Review)

8. ***COA-Approved Continuing Education Completion***

\*Completion of 12 COA-Approved units required every 3 years.

(Find in-person CE Classes & Online CE Classes – [www.nceacertified.org](http://www.nceacertified.org))

9. Check made payable to NCEA Certified in the amount of \$150.00.

**CANDIDATE AUTHORIZATION STATEMENT:**

I, \_\_\_\_\_, authorize NCEA to review and verify the enclosed documentation. I understand that I will receive my NCEA Certified credential certificate to the address on this application, only if my application is complete and satisfactory. I understand there is a fee to verify and manage the required documentation. This fee is non-refundable if I supply incomplete documentation or do not meet the Recertification Application requirements.

**Candidate Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**HOW CAN YOU OBTAIN YOUR LIFETIME AWARD?**

*Maintaining your National Esthetician Certification helps to legitimize esthetics and professionalism through the NCEA credentialing program. Then you will obtain your NCEA Certified credential Lifetime Award. (It's permanent–no more applications!)*

*Keep up the good work!*

**MAIL YOUR COMPLETED APPLICATION TO:**

**NCEA Certified Advanced ReCertification  
484 Spring Avenue  
Ridgewood, NJ 07450-4624**

Follow Us and Stay Connected!

